

Resolution No.: 2022-49

RESOLUTION TO REPEAL RESOLUTION 2016-27 AND ESTABLISHING "FRANKLIN COUNTY LEGISLATIVE RULES AND PROCEDURES FOR ALL PUBLIC HEARINGS, INFORMATIONAL MEETINGS AND ALL MEETINGS CONDUCTED BY THE BOARD OF SUPERVISORS"

WHEREAS, the Board of Supervisors have the legal right under the State of Iowa Code 21.7 Rules of conduct at meetings; which states, "Nothing in this chapter shall prevent a government body from making and enforcing reasonable rules for the conduct of its meetings to assure those meetings are orderly, and free from interference or interruption by spectators;" and,

WHEREAS, the Board of Supervisors determines that it is in the best interest to assure the Public Hearings, informational meetings and all meetings conducted by the Board of Supervisors may follow the below principles to allow for orderly and uninterrupted public comments to be made by those attending said meetings and/or hearings; and,

WHEREAS, Resolution 2022-49 repeals Resolution 2016-27 and adopts this new form of "Franklin County Legislative Rules & Procedures" and establishes that the Board of Supervisors shall utilize this policy for any and all Public Hearings, and may utilize it at informational meetings and all meetings conducted by the Board of Supervisors; and,

WHEREAS, the Board of Supervisors has determined that local residents will be the ones most heavily impacted; and

WHEREAS, the Board of Supervisors shall adopt the "Franklin County Legislative Rules & Procedures" as allowed by the Iowa Code.

NOW THEREFORE, IT IS RESOLVED, by the Board of Supervisors of the County of Franklin, Iowa, with respect to meetings and/or public hearings described as follows:

Franklin County Legislative Rules & Procedures

1. The Board shall choose a member of the current board to service as chairperson and a vice-chairperson at its first meeting in January. The Board encourages the rotation of the chair and vice-chair positions yearly.
2. The Chairperson shall have the authority and responsibility to maintain the order conduct of business and may restrict public comment in non-public hearings. During public hearings, the Chairperson may direct who has the floor to speak but shall allow each person present to speak if requested.
3. All agenda items, except those requiring a public hearing, shall not allow for public comment unless designated on the agenda that public comment is permitted. The Chairperson has the sole authority to request public comment on any item not designated for public comment.
4. Maintenance of the Board Agenda
 - a. The agenda for the Board is to be maintained and published in accordance with the Iowa Code by the Auditor.
 - b. An agenda item may only be added by a member of the Board, an elected official, or a department head of this county.
 - c. Requests for an appointment time with the Board shall be filed with the Auditor. Said requests must be made no later than 4:00PM four (4) days prior to the scheduled meeting date.
 - d. The length of time for an agenda item shall be set by the Auditor. A specific amount of time may be requested on the agenda request form and shall be communicated prior to the agenda item submission deadline and is subject to approval of either the Auditor or a Member of the Board
 - e. Agenda Notice – The following items shall be placed at the top of all agendas for the Franklin County Board of Supervisors
 - i. All meetings are open to the public unless for purposes describe in Iowa Code §21.
 - ii. Agenda appointments must be scheduled through the Auditor's Office by 12:00PM, no later than four (4) days prior to the meeting).
 - iii. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak on one (1) issue per meeting for a maximum of three (3) minutes.

- iv. Official action cannot be taken by the Board during that time, but may be placed on a future agenda or referred to the appropriate department.
- v. Keep comments relevant and refrain from personal; impertinent, or slanderous remarks.
- vi. Questions concerning these rules or any agenda item may be directed to the Auditor at 641-456-5622
- vii. Please turn off cell phones during the board meeting.

5. Public Hearings & Public Comment Time:

- a. Every attendee must sign-in on the Registration Form provided by the Board before the start of the Board of Supervisors' public hearing, informational meeting or any meeting conducted by the Board of Supervisors in order to be allowed to speak during the public discussion, entitled "Speaker"
- b. Every Speaker may speak for no longer than three (3) minutes
- c. Any Speakers that did not get a chance to speak during the public discussion may write their comments down on the official Public Comment Form and such forms shall be added to the minutes
- d. There shall be NO interruptible interaction with attendees or Speakers
- e. Speakers and attendees shall be required to direct their comments to the Supervisors of Franklin County at all times and shall be cordial at all times
- f. Speakers shall address the Chair of the Board of Supervisors before beginning their public comments
- g. There shall be no outbursts, personal attacks, or interruption by attendees or Registered Speakers
- h. All legal, active organizations in attendance shall only have one (1) spokesperson speaking on such organizations' behalf
- i. Failure to abide by the above Public Hearing, informational meetings and all meetings conducted by the Board of Supervisors rules and procedures shall result in being removed from said meeting. The decision for removal shall be at the sole discretion of the Chair of the Board of Supervisors

6. The Board of Supervisors may act to modify, amend, cancel, or otherwise change these provisions as described at any time

7. The Board of Supervisors may meet any day that requires a Public Hearing, informational meeting and all meetings conducted by the Board of Supervisors where action may be required in the Franklin County Courthouse or other designated facility, at which time and place proceedings will be instituted and possible action taken and at which time and place any and all persons shall have an opportunity to be heard or have the opportunity to write comments in favor of or in opposition.